

**ST. JOHN THE EVANGELIST
Pastor's Advisory Council**

Minutes of the Meeting of April 28, 2010

The PAC meeting of April 28, 2010, was called to order by the Chair, Tom Kane, at 7:35 P.M.

Msgr. Pennington began the meeting with a prayer. A reading from John, Chapter 14, verses 23-29, was followed by the group's shared reflections on the reading.

Msgr. Pennington commented on the following:

- Each year there is a visitation to the parishes by the Dean of the Archdiocese, with forms to complete on parish plans, etc. Msgr. Pennington presented the Dean with a copy of St. John's Pastoral Plan which answered most of the usual questions. He feels that St. John's is on track with what it should be doing.
- A couple of seats were removed in the Chapel to make it wheel-chair accessible, and a ramp on the sidewalk is being considered for accessibility to the Chapel. Funding is being sought for this purpose. A temporary ramp is available to put in place in the main Church when needed for a lector.
- The Endowment has grown to where it is now over one million dollars.
- Windows and stonework of the Historic Church need restoration and repair; the estimated cost is \$300,000 (a St. John's expense). There is a plan of "re-memorizing" the windows with new donors, with plaques being placed in the Church in honor of previous memorials. Jim Polk will have these plans for review soon. There is no plan for approval yet for the Pavilion proposed by the Polish Congregation but it is being worked on. Fr. Jan of the Polish Church commented on plans to install new lights in the sacristy, and perhaps some new furniture, with the cost of this to be covered by the Polish Church.

Minutes of the Previous Meeting were not available for review. The Chair asked that the minutes be sent again to PAC members for review and comment. When all changes are in, the Chair will get a vote for approval from members by email and a final copy will be sent out.

The Pastoral Plan Brochure was distributed by Jim Polk, along with a Tracking Spread Sheet. The sheet lists all of the action items under the three main components, Spirituality, Community Building, and Financial Stability. It will list the responsible person or committee for each action item. Jim and the Chair would like to have volunteers from the PAC to monitor each action item and make a regular report to the PAC on the progress. The Chair asked the PAC members to review the document and sign up for a monitoring slot. It was agreed that an additional column would be added to the document so that the name of the PAC monitor could be filled in. Further discussion was held and comments will be sent to Jim Polk.

Sister Roberta reported on Lenten activities, in particular the speaker programs which were held. The turnout was small, she commented, but those who were there enjoyed the programs and learned from them. The speakers have agreed to come again if requested. The "Light is On" program was very successful, with large numbers of parishioners coming to Confession

during those hours. Several new people came into the Church on Holy Saturday. All of the Holy Day programs were well attended this year. Sr. Roberta reported that the RCIA class beginning in Fall already has two families and two young adults planning to attend. There will be 41 children receiving Communion on Sunday, May 2.

The Liturgy Committee was animated about the Lenten decorations and worked hard on this, with help from parishioners. They are planning now for the Pentecost services, and also adoration for the feast of Corpus Christi on June 6. At their last meeting they discussed Art and the Environment, and they are planning to use tools recommended by the Conference of Bishops. A main focus of the Committee is to get word out to parishioners that they have a responsibility within the liturgy and all are welcome to volunteer to serve, with appropriate training. Father Michael is putting together a training program for Altar Servers, and Ging Graham will prepare a training brochure for Lectors. On Community Sunday, there have been readings and a song in a language other than English and this will continue. Msgr. Pennington sent out letters to Eucharistic Ministers and Lectors giving them some further instructions. In particular, the volunteers must understand that it is critical that they show up when scheduled, or in the event of impossibility of attending they must arrange for a replacement for themselves.

On Community Building, John Capobianco reported that Mary Brogan and Bill Mulholland and their committee members are assessing the information they have and it is moving ahead. They are behind on follow-up letters due to computer problems at the Rectory offices. They will meet again on Friday, April 30. Faith Direct sent out postcards to parishioners who have not yet signed up for that service.

Allan Jimenez reported that the Committee on the 60th Anniversary of St. John's School has been meeting and will meet again on Sunday, May 2. Peg Daly and Marie James are leading this effort. Mailings have gone out to St. John's School alumni.

The Healthy Life Challenge Run/Walk will take place on May 22. Marie James said that they have fewer sponsors this year than last year. A brochure (distributed at the PAC meeting) was inserted into the Bulletin for Sunday, April 25. Discussion was held on the two worthy charity groups that will benefit financially.

Msgr. Pennington distributed a budget document and explained the figures which indicate where we actually are in relation to the budget and in relation to last year's figures. Discussion was held on the various aspects of this document which will go out soon to parishioners.

The Chair reported to the group that Ellen Cronin has had to resign from the PAC due to heavy personal responsibilities.

The PAC elections will take place on the weekend of May 1 and 2. Eighteen people were nominated; thirteen accepted, and one of those had to drop out at the last minute after the ballots had been prepared. Those elected will be notified in the following week's Bulletin, and will be installed at the PAC meeting on May 19.

Not present at the meeting were: Denise Culkin, Mary Ellen Falusi, Carla Haywood, Carl

Leighton, Rick Maurano, Lynn Muldoon, Dan Redmond, and Willie White.

There being no further business, Msgr. Pennington led the group in the closing prayer and the meeting was adjourned at 8:55 P.M.

Respectfully submitted,

Sandra J. Liebel