

**ST. JOHN THE EVANGELIST CHURCH**  
Pastor's Advisory Council  
Minutes of the Meeting of May 21, 2009

The PAC meeting on May 21, 2009 was called to order by the Chair, Jim Polk, at 7:30 p.m.

Msgr. Pennington began the meeting with a prayer, followed by a reading of I Timothy, Chapter 1:1-17, by Jim Polk. The group shared reflections on the reading.

Msgr. Pennington brought up the issue of the old chapel repairs and related problems connected with Montgomery County's request for occupancy and historic permits. The building is 100 years old and predates the County's occupancy permit provisions and it was agreed that St. John's will not need to provide that permit. Efforts will be continued to complete this work, with possible intervention by the Archdiocese if needed.

The Town Hall meeting was discussed, with various opinions offered on possible causes for the disappointingly low attendance.

Minutes of the previous meeting of May 6, 2009 were circulated in advance to PAC members and the chair asked for discussion and approval. A minor change was suggested in connection with the item on assessment on parishes for supporting their schools, and a name correction was made. Motion for approval was made by John Capobianca and seconded by Carl Leighton; all voted "aye" and the minutes were approved.

The Pastoral Plan Update was circulated in advance to PAC members. Jim Polk pointed out that this paper had been gone over point-by-point at the Town Hall meeting and will be mailed soon with a cover letter to all parishioners. The related Survey will be left open until the end of May and efforts will continue to get more Surveys submitted by that date. The information will be entered into computer records and the data should be available for circulation to the PAC members before the next meeting.

Dan Redmond reported on the Liturgy Committee Charter. A draft Charter was circulated in advance to PAC members on May 20. At the meeting a revised Charter was distributed which contained minor changes, with a particular change having been made to Item C of the General Articles section. The new chair of this committee will be identified and published soon. Motion for approval was made by Denise Culkin and seconded by Charles Hathaway; all voted "aye" and the Charter was approved.

The chair reported that the recent Healthy Lifestyle Walk/Run was successful both financially and socially. He asked that the record reflect that he and Sister Doreen won first place in their age category! Participants were enthusiastic in their comments on the event. All those who assisted in this parish activity were thanked.

The parish picnic will take place on June 6, from 2:00-5:00p.m. It was suggested that the event should take place on the grounds of the old church. This will be a social function rather than a fundraising event, with participants bringing their own food and drinks. Games for children will be available; rest room facilities will be available at the church and at the K of C hall. There was a general consensus on this as a site and information will be placed in the Bulletin. Volunteers are needed for this event.

The chair reported that heads of ministries will receive a package containing blank calendar pages and they are encouraged to fill those in and get them back to the rectory by June 27. The Bulletin will carry reminders of all activities.

Rick Maurano reported that there were no changes in the Financial Council Report since it was last distributed. He said that the Dinner was a financial success but since this is held only biennially the parish needs another event to make up that income in the off years of the dinner. He discussed the need to have a steady source of annual unrestricted income in order to pay off the debt to the endowment in the projected four years and to avoid having to tap into the endowment in the future. A first objective would be to try to increase the regular weekly offertory so that regular budgeting can include some reserve funds. Community Building also can be fundraising in nature, he said.

A draft of the By-Laws of the PAC was circulated for review, with changes indicated in blue print. After a short review, a motion to approve was made by Charles Hathaway and seconded by Denise Culkin. All voted "aye" and the new By-Laws were approved.

A new PAC contact list was distributed and Jim Polk asked that any corrections to that be reported to him. He also reminded them of the PAC Family Cookout to be held on May 24 at 5:00 p.m.

Jim Polk discussed a meeting on Time and Talent which will take place at the Rectory at 7:00 p.m. on Thursday, May 28, for the purpose of getting a head start on requirements and staffing for the Time and Talent part of the overall program and to see how it fits with the Treasure part. Bill Bannon, a consultant to the Archdiocese, will meet with the Pastor, the Stewardship leaders (John Capobianco and Marybeth Newkumet), our Treasure Program lead (Bill Mulholland), Jim Polk, and Tom Kane.

The Installation of the PAC was read by Msgr. Pennington, including verses from Micah 6:6-8, and all members responded affirmatively to the questions on service. The chair read the eligibility requirements for the office of Chair. Dan Redmond and Mary Petrizzo withdrew their names from consideration for this office. The voting slips were counted and Tom Kane received the highest number of votes. For the office of Vice Chair, Ellen Cronin withdrew her name from consideration. Mary Petrizzo had the highest number of votes for this office. For the PAC Executive Council, Jim Polk and Phil Coyne had the highest number of votes. All the above accepted service and were congratulated.

Msgr. Pennington thanked those PAC members whose terms have ended, and those who are just beginning, for their efforts to make St. John's better. Pictures were taken of new members.

Not present at the meeting were Noelyne Alzona, Allen Jimenez, Patrick Kilner, and Ann Versteeg.

The next meeting date is to be determined.

After a closing prayer by Msgr. Pennington, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Sandra Liebel